

**Embassy of India
Kathmandu**

TENDER NOTICE

Sealed tender documents/quotations are invited directly from reputed and experienced bidders for **Operation of 6 DG sets in substation I & II round the clock in three shifts within Embassy premises.** The last date of receipt of offer in sealed envelope is on or before 6th May' 2020 up to 13.00 hrs. The sealed tenders will be opened on the same day in the office of HOC at 16.00 hrs. Entire details of scope of work for tender documents are available on website www.indianembassy.org.np and www.eprocure.gov.in. These documents can also be collected from JE (Elect.) Tel 01-4443364 Ext. 4129.

Kat / Admin / 872/11 /2015

Sd/-

(Head of Chancery)

Scope of work

Round the clock operation of 6 Diesel generator sets (In two substations) as detailed below by 6 persons deployed in 3 shifts i.e. 6 AM to 2 PM, 2 PM to 10 PM, 10 PM to 6 AM to in the premises of Embassy of India, Kathmandu.

- 1) Cummins Sudhir – CS- 320KVA - 4 nos.
- 2) Cummins Sudhir – CS- 500KVA - 2 nos.

Pre-Qualification/Evaluation/Exclusion criteria

Sl.No.	Particulars	Details
1	Experience	a) The company/contractor should have at least three years experience. b) Preference will be given to those company/contractors which have experience in working with Diplomatic Mission/Govt. Departments/Hotels
2	Registration No.	The company/contractor should have a valid Registration number either in India and or Nepal
3	Minimum Wages	The Contractor will provide certificate/undertaking that he will pay not less than minimum wages fixed by GON.
4	Turnover	The company/contractor should have a minimum turnover of IRs.8 lakh per year or equivalent in Nepali Rupees.
5	VAT	Certificate that company/contractor pays VAT regularly and their VAT dues are cleared either in India and or Nepal.

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Terms and Conditions:-

1. Only registered Contractors/ agencies may participate. The Agency must be registered for collecting and depositing VAT with the Sales Tax Department and a copy of registration certificate to this effect, duly signed and stamped by the authorized person of the Company must be enclosed with the quotation(s)/bids.
2. Successful bidders will be required to supply items/ service in Embassy premises on credit. Payments to the Agency will be made within reasonable period through crossed Cheque.
3. This rate agreed upon should be valid for a minimum period of **one year** from the date of agreement.
4. This rate contract may be renewed for another specified period on same rates and terms & conditions by mutual consent.
5. Embassy reserves the right to terminate the contract in case the Agency/contractor's services are of substandard quality.
6. Embassy of India, Kathmandu reserves the right to reject/accept any sealed quotation/s without assigning any reason thereto.

Declaration by the Firm/Agency

This is to certify that I/we before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

(Signature of Firm with seal)

Name:

Seal:

Address:

Date:

Phone No. (O):